



# City of Covina/Covina Redevelopment

## Agency/Covina Public Finance

## Authority/Covina Housing Authority

Mayor John King – Mayor Pro Tem Kevin Stapleton

Council Members Walt Allen, III – Peggy Delach – Bob Low

### REGULAR MEETING AGENDA

125 E. College Street, Covina, California

Council Chamber of City Hall

**Tuesday, August 16, 2011**

6:30 p.m.

- **The City Council/Redevelopment Agency/Public Finance Authority/Housing Authority will meet in closed session from 6:30 p.m.-7:30 p.m.**
- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Services such as American Sign Language interpreters, a reader during the meeting, large print copies of the agenda and assisted listening devices are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and may be posted on the City's website at [www.covinaca.gov](http://www.covinaca.gov).
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **August 16, 2011**, meeting was posted on **August 11, 2011** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

*August 16, 2011*

**CITY COUNCIL/REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING—CLOSED SESSION  
6:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

**PUBLIC COMMENTS**

*The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.*

**The City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:**

**CLOSED SESSION**

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Negotiations to include both price and terms:  
Property: Northeast corner San Bernardino Rd. and Park Ave. (APN 8430-024-012)  
Negotiating parties: Hassen Development  
Agency negotiator: Robert Neiuber, Community Development Director/CRA Deputy Director
- B. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Negotiations to include both price and terms of a back-up offer:  
Property: Southwest corner San Bernardino Rd. and Hollenbeck Ave. (APN 8432-023-012)  
Negotiating parties: The Curtis Company  
Agency negotiator: Robert Neiuber, Community Development Director/CRA Deputy Director
- C. G.C. §54957.6 - CONFERENCE WITH LABOR NEGOTIATORS  
Agency representative: Anthony Arroyo, Director of Human Resources  
Employee organization: American Federation of State, County and Municipal Employees, Executive Compensation Rules, Mid-Management and Confidential Employee Compensation Rules, Police Association of Covina, Police Management Group

**RECESS**

**CITY COUNCIL/REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING—OPEN SESSION  
7:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton, and Mayor/Chairperson King

**PLEDGE OF ALLEGIANCE**

Led by Mayor King

**INVOCATION**

Led by Covina Police Chaplain David Truax

**PRESENTATIONS**

- Recognition - Charter Oak All Stars
- Proclamation – September 17, 2011 as Pat Allen Day

**PUBLIC COMMENTS**

*To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.*

**COUNCIL/AGENCY/AUTHORITY COMMENTS**

*Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.*

**CITY MANAGER COMMENTS**

**CONSENT CALENDAR**

*All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.*

- CC 1.** City Council to approve the minutes of the July 19, 2011 regular meeting of the City Council/Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council to approve Payment of Demands in the amount of \$4,171,691.35.
- CC 3.** City Council to award contract for Workers' Compensation Claims Administration, Bill Review and Nurse Case Management Programs to Keenan and Associates and authorize the City Manager to enter into a three-year agreement.
- CC 4.** City Council to award bid for Auxiliary Power Systems for Various Utility Sites and City Yard – Project No. F-1104 to A and B Electric as the lowest responsive and responsible bidder.
- CC 5.** City Council to award bid for Resurfacing of Puente Street – Project No. P-1002, Federal Project No. STPL-5118(017) to Silvia Construction, Inc., as the lowest responsive and responsible bidder; and adopt **City Resolution No. 11-6999**, appropriating \$590,000 in Federal Surface Transportation Program-Local (STPL) funds to the current fiscal year budget.
- CC 6.** City Council to adopt **City Resolution No. 11-6987**, authorizing the destruction of obsolete records for the City Clerk's Office.
- CC 7.** City Council to adopt **City Resolution No. 11-6998**, authorizing the destruction of obsolete records covering the period of 1992-2002 for the Planning Division.
- CC 8.** City Council to adopt **City Resolution No. 11-6994**, approving to reimburse certain expenditures for City Hall and Joslyn Center capital projects from the proceeds of a proposed tax-exempt financing.
- CC 9.** City Council to adopt **City Resolution No. 11-6996**, amending the fiscal year Police Department 2011-2012 budget for traffic diagramming hardware and software equipment.
- CC 10.** City Council to adopt **City Resolution No. 11-6997**, amending the fiscal year Police Department 2011-2012 budget for the purchase of digital photo evidence hardware and software equipment.
- CC 11.** City Council to receive and file the monthly strategic plan update.
- CC 12.** City Council to receive and file the Public Works Department monthly activity report.
- CC 13.** City Council to receive and file the Quarterly Report of the Treasurer for the Quarter ended June 30, 2011.
- CC 14.** City Council to approve the second amendment of the Professional Services Contract with Tyler Technologies.
- CC 15.** City Council to approve the use of funds from the Community Development Block Grant 2011-2012 funding allocation for Special Economic Development.

- CC 16.** City Council to designate voting delegate and alternate for the League of California Cities Annual Conference.
- CC 17.** Redevelopment Agency to approve Payment of Demands in the amount of \$923,403.23.
- CC 18.** Redevelopment Agency to receive and file the Quarterly Report of the Treasurer for the Quarter ended June 30, 2011.

### **CONTINUED BUSINESS**

- CB 1.** City Council to have second reading to consider adoption of **Ordinance No. 11-1999**, determining it will comply with the Voluntary Alternative Redevelopment Program pursuant to Part 1.9 of Division 24 of the California Health and Safety Code in order to permit the continued existence and operation of the Redevelopment Agency of the City of Covina; approval of City and Agency Resolutions approving a Remittance Agreement pursuant to California Health and Safety Code Section 34194.2 and adopting a Resolution of the Covina Redevelopment Agency reducing its allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and making certain findings and determinations.

#### **Staff Recommendation:**

- a) That the City Council pass and adopt **Ordinance No. 11-1999**, determining it will comply with the Voluntary Alternative Redevelopment Program pursuant to Part 1.9 of Division 24 of the California Health and Safety Code in order to permit the continued existence and operation of the Redevelopment Agency of the City of Covina; and
  - b) That the City Council and Redevelopment Agency approve a Remittance Agreement pursuant to California Health and Safety Code Section 34194.2; and
  - c) That the City Council adopt **City Resolution No. 11-7000**, approving a Remittance Agreement pursuant to California Health and Safety Code Section 34194.2; and
  - d) That the Redevelopment Agency adopt **Agency Resolution No. 11-689**, approving a Remittance Agreement pursuant to California Health and Safety Code Section 34194.2; and
  - e) That the Redevelopment Agency adopt **Agency Resolution No. 11-687**, reducing its allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and making certain findings and determinations.
- CB 2.** Mayor and City Council make appointments to City of Covina Boards, Commissions and Committees and/or schedule interviews.

#### **Staff Recommendation:**

- a) That the Mayor make appointments to the Library Board of Trustees and City Council to ratify said appointments by Mayor, or schedule interviews of applicants; and
- b) That the City Council make appointments to the Community Recognition Policy Committee, Cultural Arts Advisory Commission, Historic Preservation Board, Housing and Community Development Committee, Personnel Advisory Board,

Planning Commission, Traffic Advisory Committee and Youth Accountability Board or schedule interviews of applicants.

## **NEW BUSINESS**

**NB 1.** City Council/Redevelopment Agency to adopt **City Resolution No. 11-6995** and **Agency Resolution No. 11-688**, adopting investment policies for Fiscal Year 2011-12 for the City of Covina and Covina Redevelopment Agency.

Staff Recommendation:

- a) That the City Council adopt **City Resolution No. 11-6995**, adopting investment policies for Fiscal Year 2011-12 for the City of Covina; and
- b) That the Redevelopment Agency adopt **Agency Resolution No. 11-688**, adopting investment policies for Fiscal year 2011-12 for the Covina Redevelopment Agency.

**NB 2.** City Council to introduce and waive further reading of **Ordinance No. 11-2000**, amending Chapters 8.08 and 8.09 of the Covina Municipal Code pertaining to mandatory solid waste service within the City, regulating persons performing special waste materials collection within the City, and updating certain terms, definitions and procedures to implement and enhance the City's solid waste operations.

Staff Recommendation:

- a) That the City Council introduce and waive further reading of **Ordinance No. 11-2000**, amending Chapters 8.08 and 8.09 of the Covina Municipal Code pertaining to mandatory solid waste service within the City, regulating person performing special waste materials collection within the City, and updating certain terms, definitions and procedures to implement and enhance the City's solid waste operations.

**NB 3.** City Council to introduce and waive further reading of **Ordinance No. 11-2001**, revising a schedule of fees for vehicle parking in municipal parking lots.

Staff Recommendation:

- a) That the City Council introduce and waive further reading of **Ordinance No. 11-2001**, revising a schedule of fees for vehicle parking in municipal parking lots.

## **ADJOURNMENT**

The Covina City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, September 6, 2011** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber of City Hall, 125 East College Street, Covina, California, 91723.